

13 - Stakeholder

Execute

Expert Judgment



Communication skills ○ Feedback

Interpersonal and team skills



Conflict management

Cultural awareness

Negotiation

Observations / conversation

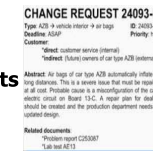
Political awareness

Ground rules

Meetings



Change requests



Outputs



Project management plan updates

Communication management plan

Stakeholder engagement plan



Project documents updates

Change log

Issue log

Lessons learned register

Stakeholder register

13.3 - Manage Stakeholder Engagement

Inputs

Process of communicating and working with stakeholders to meet their needs and expectations, address issues, and foster appropriate stakeholder involvement.

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Stakeholder	Information	Frequency	Communication Method	Format
Steering Committee	High level information, steering	Quarterly	Formal Meeting	Powerpoint presentation 2 days before the meeting
Manager - IT	Resourceing, technology, business, strategic	Monthly or as needed	Formal Meeting or email	Formal meeting agenda or bulletin
Manager - Business	Project, business, strategic, resourceing	Weekly or as needed	Formal Meeting or email	Formal meeting agenda or bulletin
Project Team	Progress, status, risks, schedule, plans, solution approach	Weekly or as needed	Formal Meeting	Formal meeting agenda or bulletin

Communication management plan

Risk management plan

Stakeholder engagement plan

Change management plan

Change log

Issue log

Lessons learned register

Stakeholder register



Enterprise Environmental Factors

Enterprise Organization



Organizational Process Assets



Project management plan